

Kate Cunningham



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Education

Hope College, Holland, MI May 2016
Bachelor of Art in Communication and Sociology

Experience

Event Planning Intern- Tulip Time Festival, Holland, MI November 2015- Present

- Assisted in Planning of Events for the 87th annual Tulip Time Festival, a celebration of Dutch culture and tulips.
- Helped plan and execute a children's carnival and volunteer events.
- Practiced time management and public communication skills with the community of Holland.

Marketing Intern- Bluegreen Vacations, Ridgedale, MO May- August 2015

- Worked at the Welcome Center checking in potential owners.
- Helped with reception for both Frontline and In-house sales lines.
- Went through and completed different marketing reports for the department.
- Assisted guests with any questions and concerns both face to face and over the phone.

Outreach Caller- Hope Fund, Holland, MI September 2013- Present

- Called thousands of constituents connected to Hope College to maintain relationships as well as ask for donations.
- Raised 18,700 dollars for Hope getting in touch with 236 people as a first year caller.
- Memorized extensive facts and information had to be memorized about the college.
- Practiced professional yet personal skills whilst on the phone.
- Supervised and ran shifts for the call room.

Guest Services Asst.- Lake Geneva Camps and Conferences, Lake Geneva, WI Summers 2013 and 2014

- Delivered quality service with a strong focus on the implementation of the special needs of conference and retreat guests ensuring their requests were met, and if not making sure that it happened.
- Aiding in the set up of conference rooms including chair and sound system set up.

Volunteer Work

Children Ministries Volunteer- Engedi Church, Holland, MI September 2014- Present

- Assisted with children's registration and check in.
- Served in the nursery and early childhood programs.

Wyldlife Leader- Greater Holland Area Younlife, Holland, MI September 2013- Present

- Lead youths by planning activities and speaking publically.
- Work with a team to plan and execute events.
- Mentor for middle school girls

Interests and Additional Skills

Research | Basic Spanish Proficiency | Travel | Fundraising